

The Multi-Municipal Comprehensive Plan for the Northern Region of Lehigh County

Steering Committee Meeting

May 7, 2019 – 5:30 PM, Lowhill Township Municipal Building

Roll Call

Minutes from the April 2, 2019 Meeting

Old Business

- Press Conference/Comp Plan Kick-off Event
 - Date, Time, Location, Flow of Event
- Professional Services Agreement between Northern Lehigh Communities and LVPC (see attached draft)
 - Who to report to?
 - Run meetings?588
- Finalization of the Scope of Work
 - Survey of Community?
 - Public Participation Plan
 - Distribution of Project Schedule
- Kick-Off Information Gathering Charrettes with Key Stakeholders
 - Schedule in June (across two days; need location)
 - Evening
 - Early Morning
 - Mid-Day
 - Communities finalize invitation lists
 - Who/What institutions absolutely need to be represented?
- Logo
 - Updated Logo Versions
- Website
 - Finalization of Steering Committee Member List
 - Communities to send Photos
 - Goal 1: Have website live for Charrettes in June

New Business

- Next Meeting
 - Location need to be advertised through the end of the year?
 - June 4th, 5:30 PM, Lowhill Municipal Building?