



STEPHEN REPASCH
Chair

JOHN DIACOGIANNIS
Vice Chair

STEVEN GLICKMAN
Treasurer

BECKY A. BRADLEY, AICP
Executive Director

LEHIGH VALLEY PLANNING COMMISSION

Minutes from the Thursday, December 20, 2018 Meeting

The Lehigh Valley Planning Commission met for its regularly scheduled monthly meeting on Thursday, December 20, 2018 at 11:00 a.m. in the Lehigh Valley Planning Commission's conference room located at 961 Marcon Boulevard, Suite 310, Allentown, PA.

Mr. Repasch chaired the meeting.

Ms. Vazquez took Roll Call.

Members in Attendance:

Lehigh County

Steven Glickman, Kent Herman, Rick Molchany, Owen O'Neil, Kathy Rader, Stephen Repasch, Kevin Schmidt, and Donna Wright

Northampton County

Gordon Campbell, John Diacogiannis, Liesel Dreisbach, Charles Elliott, Darlene Heller, Bob Lammi, Kevin Lott, William McGee, Pam Pearson, Steve Melnick, Tina Smith, Greg Zebrowski

Members Absent:

Lehigh County

Phillips Armstrong, Percy Dougherty, Bob Elbich, Mike Gibson, Julio Guridy, Dennis Hower, Miriam Huertas, Christina Morgan, Ray O'Connell, Marty Nothstein, Douglas Stewart, and Christine Weaver

Northampton County

Janell Connolly, Malissa Davis, Jamie Horvath, Shawn Martell, Sal Panto, and Gerald Yob

Staff Present: Matt Assad, Becky Bradley, Tracy Oscavich, Chandra Parasa, Geoff Reese, Sue Rockwell, Jill Seitz, Bethany Vazquez, Brian Hite, Peter Barnard, Carol Halper, Bruce Rider, Whitney Burdge, Bowen Liu, Justin Barclay, Craig Kackenmeister, Teresa Mackey, Elena Tucci, Michael Donchez, Paul Nohar, and John von Kerczek.

Public Present: Joseph Klobusicky – Chrin Brothers, Inc.

COURTESY OF THE FLOOR:

None

MINUTES

Mr. Repasch stated that the minutes of the November 29, 2018 LVPC meeting are attached. Ms. Pearson made a motion to accept the minutes. Mr. Lammi seconded the motion. The motion passed unanimously.

CHAIRMAN'S REPORT:

1. New Staff: Peter Barnard and Carol Halper

Mr. Repasch introduced Peter Barnard, LVPC's new Director of Community Planning and Carol Halper, LVPC's new Senior Advisor. Mr. Barnard and Ms. Halper provided a brief recap of their experiences.

2. Commissioner Changes: Gene Clater, Debra Bodine, and Tina Roseberry

Mr. Repasch gave a brief explanation for the commissioner changes noted in 2018. Mr. Repasch reminds the Commission that the Transportation Committee is in need of a new chair due to the stepping down of Commissioner Clater.

3. Commissioner Dougherty

Mr. Repasch provided the Commission with an update of the status of Commissioner Dougherty's recent accident. Mr. Repasch encourages the Commission to sign a "Get Well Soon" card for Commissioner Dougherty.

COMMITTEE REPORTS

Comprehensive Planning Committee

1. Riverside Drive – Lot Line Adjustment, City of Allentown

Mr. von Kerczek reviewed the Riverside Drive Lot Line Adjustment for the City of Allentown. The subject application proposes a subdivision of parcels for the dedication of property to the City of Allentown for the construction of a segment of the Riverside Drive Multimodal Revitalization Corridor Project. The proposed subdivision is consistent with the County Comprehensive Plan. Ms. Wright made a motion to approve the staff comments. Ms. Rader seconded the motion. The motion passed unanimously.

2. Lehigh University Health Science Building – Development, Bethlehem

Mr. von Kerczek reviewed the development of the Lehigh University Health Science Building in the City of Bethlehem. The subject application proposes the consolidation of eleven lots and the construction of a 192,000 sq. ft. educational facility on a site currently containing a surface parking lot. The proposed development is consistent with the County Comprehensive Plan. Regarding the landscaping along the site's sidewalk perimeter, the LVPC recommends that the proposed 4' x 4' tree boxes be replaced with 4' x 6' tree trenches. The LVPC review does not include an in-depth examination of the plan relative to subdivision design standards or ordinance requirements since these items are covered in the municipal review. Ms. Wright made a motion to approve the

staff comments. Ms. Dreisbach seconded the motion. The motion passed unanimously with Ms. Heller abstaining.

Environment Committee:

1. *Lehigh Valley Hazard Mitigation Plan Adoption – Status Report*

Mr. Reese presented an update on the adoption of the Hazard Mitigation Plan. To date, 51 municipalities have adopted the plan. Mr. Reese reminded the committee that the municipalities have until October 10, 2019 to adopt the plan.

2. *Monocacy Creek Act 167 Ordinance Adoption – Status Report*

Mr. Reese reviewed the status of the Monocacy Creek Act 167 Ordinance Adoption. The plan was approved on May 21st by the Department of Environmental Protection. The municipalities had 6 months to adopt the plan. Currently, 8 municipalities in the watershed have adopted the plan, there are still 5 outstanding municipal adoptions. Mr. Reese expressed that the belief for the lack of municipal adoptions is due to a lack of notification by DEP to the municipalities regarding the time constraints.

3. *Act 97 Review: Solid Waste Permit Renewal – Chrin Brothers Landfill, Williams Township*

Mr. Klobusicky presented information on the Solid Waste Permit Renewal for Williams Township on behalf of the Chrin Brothers Landfill. Mr. Repasch made a motion to approve the staff comments. Mr. Lammi seconded. The motion passed unanimously.

Transportation Committee

1. *FutureLV: Call for Transportation Projects and Plans*

Mr. Donchez reviewed the information regarding the Call for Transportation Projects and Plans. The deadline to submit questions related to the Call for Projects is January 3, 2019 at 4:00pm. Project questions may be submitted at planning@lvpc.org. A third Call for Transportation Project Information Session will be held at the LVPC office on January 3, 2019 beginning at 9:00am. Registration is available at the LVPC website. Friday, January 4, 2019 by 6:00pm, all project question answers will be posted on the LVPC website. All project submission forms are due by Friday, January 25, 2019 by 4:00pm.

OLD BUSINESS

1. *FutureLV*

- a. *Working Group Meeting:* The next FutureLV Working Group Meeting will take place on January 21, 2019 at the LVPC office from 3:00 – 5:00 pm.

NEW BUSINESS

1. *U.S. Census: Complete Count Committee*

Ms. Bradley gave a brief presentation on the 2020 U.S. Census. The Census Bureau is contacting all counties across the state to encourage completion of the 2020

census. The data collected from the census effects funding to counties, states, and the LVPC. On January 22, 2019 the Census Bureau will be sending representatives to the LVPC office to discuss the importance of the census and the creation of a Complete County Committee. The meeting will take place from 3:00 – 5:00 pm. Registration can be found on the LVPC website.

2. *2019 Commission Calendar*

Ms. Oscavich requested that the Commission review the proposed 2019 meeting dates and times. Ms. Pearson made a motion to accept the calendar for the 2019 year. Mr. Glickman seconded the motion. The motion passed unanimously.

3. *January Commission Meeting: LVGA Certified Citizen Planners*

Ms. Oscavich reminded the Commission that the LVGA Certified Citizen Planners will be ceremonially recognized at the January Commission Meeting.

Communication

1. *evoLVe*

Mr. Assad briefly presented the media coverage of the evoLVe event. The event received a vast amount of positive attention from various media outlets. Mr. Assad encouraged the Commission to go on the LVPC website and explore the different data sections on the DataLV page.

EXECUTIVE DIRECTOR'S REPORT

1. *2019 Budget and Workplan*

Ms. Bradley gave a brief overview of the purpose of the Budget and Workplan for 2019. Ms. Bradley explained the layout of the document and turned the presentation over to Mr. Rider who gave a detailed breakdown of the budget sections for 2019. Ms. Bradley closed the presentation with a brief synopsis of the different programs and plans that the LVPC will continue to work on in the upcoming 2019 year.

PUBLIC ENGAGEMENT AND PARTICIPATION:

Mr. Assad and Mr. Hite recapped the upcoming Public Engagement and Participation Events:

1. *Planning + Pizza: Traffic Counting*

The next Planning and Pizza will be on Traffic and Commuter data for the region. The meeting will be held at the LVPC office, on January 25, 2019 beginning at 12:00 pm. Registration can be found on the LVPC website.

2. *Local Technical Assistance Program (LTAP)*

The upcoming LTAP class for the 2019 year will be Work Zone Traffic Control on Tuesday, February 12, from 8:00am – 12:00pm at the LVPC Office.

Adjournment

With no further business Mr. Molchany made a motion to adjourn. Mr. Repasch seconded the motion.

Submitted by:
Becky Bradley, AICP, Executive Director and
Bethany Vazquez, Program Associate