



Plan Signing Requirements October 1, 2017

- Plans must have been previously reviewed by the LVPC.
- Plans should have been signed by municipality in the last 90 days.
- A signed paper copy of the plan set is required for LVPC files and must be provided at the time of LVPC signing.
- Appointments for plan signings are required. Contact Community Planning Section to schedule an appointment. The LVPC will try to accommodate final plan reviews as soon as possible, but larger plans requiring more extensive review may need up to two days for review.
- When scheduling an appointment, please provide the following information:
 - ✓ Contact name and phone number
 - ✓ Name of project as indicated on the LVPC review letter
 - ✓ Location of project: address, municipality, county
- Generally, the scheduled appointment will be within 2 business days of receiving the information above.